



April 14, 2020

Dear Supplier,

We are writing this letter to notify you that LECO Corporation (the “Company”) will remain operational during the COVID-19 pandemic, and to request assurance that you are doing everything feasible to continue supplying the Company with services we require so that we can continue to perform our vital role during the current pandemic.

Section 5 of Executive Order 2020-42 (issued by the Governor of Michigan on April 10, 2020), states that “[b]usinesses and operations that employ critical infrastructure workers may continue in-person operations.” The Order adopted the description of essential critical infrastructure workers in the Guidance issued March 19, 2020, by the Director of the U.S. Cybersecurity and Infrastructure Security Agency. That Guidance defines “critical infrastructure” to include the Critical Manufacturing sector, the Defense Industrial Base sector, the Food and Agriculture sector, and the Healthcare and Public Health sector. As a leader in the design and manufacture of products for elemental analysis, thermal analysis, metallography, mass spectrometry, and technical ceramics, LECO is a key supplier to these sectors.

Critical infrastructure activities which the Company supports include:

- Food Manufacturing
- Basic Chemical Manufacturing
- Products for National Defense
- Pharmaceutical and Medical Equipment Manufacturing
- Primary Metal Manufacturing
- Fabricated Metal Product Manufacturing

Of particular note is the fact that the Company supplies its products to the Center for Disease Control and the National Institute of Health. Consequently, it is deemed a critical infrastructure industry and has a special responsibility to continue operations.



Section 9(b) of the Executive Order provides that “any suppliers, distribution centers, or service providers whose continued operation is necessary to enable, support, or facilitate another business’s or operation’s critical infrastructure work” may designate workers “whose in-person presence is necessary to enable, support, or facilitate such work.”

We hereby give notice that your organization is necessary to support or facilitate the work of our critical infrastructure employees. We ask that you designate your workers who support our critical infrastructure functions so that those workers may continue to supply your company’s essential services. If you are contemplating ceasing operations for any reason, please contact us immediately. Otherwise, we look forward to continuing to work together through these unprecedented times.

Sincerely,

Carl S. Warren  
President of Operations